

St. Gregory Parish
Finance Meeting
Tuesday, May 21, 2024
Approved (6/10/24 via email)

Present: Rev. Bill Brunner, Janice Reindl, Rita Steffen, Ken Riesterer, Steve Lenzner, Tom Hoban, Allen Dietrich, Liz Kenneke, Tom Kopanski

St. Gregory Finance Council meeting called to order by Janice Reindl at 6:00 PM. Fr. Bill led the council in opening prayer.

Review and Approval of April Minutes

April minutes were reviewed and approved as with one correction by Steve Lenzner, seconded by Tom Hoban. Motion carried.

Review and Approval of April Financial Reports

Preliminary financials for April were presented & reviewed by the Finance Council. Motion to approve made by Tom Hoban and seconded by Steve Lenzner. Motion carried.

New Business

Motion made by Steve Lenzner and seconded by Ken Riesterer to move \$100K out of Money Market Elite account into a \$75,000 CD and a \$25,000 CD. Bank to be determined (Depending on rate and length). Note: Move would be to new bank to assure current accounts stay under the \$250,000 FDIC insured limits. Motion carried.

Maintenance Report (Allen Dietrich)

Completed Projects:

- **Church Step Railings on Each Side of the Sanctuary** Newel posts are now installed. The cost to the Parish for materials only, was 453.12. Labor and additional material costs were donated to the parish.

Active projects:

- **Leaking East Windows** The past two cold rains produced wetness in some spots of the window framing. B and G consensus is to caulk every crack and crevice visible and reapply the trim without caulking the trim. If moisture continues to make its way it will still be visible.
- **Church South Entryway** The drywall work is complete, painting and cabinet reinstallation remain.
- **Safety Yellow Marking** Most exterior stairs are going to receive yellow paint to the front edges of the treads to improve visibility and reduce the risk of a fall. This was a recommendation from Anon, our insurance site inspection company.

- **3rd Floor Classroom Heater** Mannenbach will be replacing the control valve on this heater.
- **Sacristy Heater** One heater in the sacristy will have its defective control replaced by Mannenbach.
- **Chimney Cap** An item remaining to be done from the boiler project is to have a chimney cap fabricated and installed on the no longer used chimney outside the boiler room. This will be coordinated with Mannenbach for completion.
- **Carillon System** The computer controlling the carillon has locked up on numerous occasions with the frequency of this failure increasing over time. Schulmerich has sent a pre-paid shipping box to us and will be repairing it after Easter for no cost to the parish. There has been no failure since March 22nd, regardless, the unit will be sent in soon.
- **Lawn Damage from Snow Removal** Signature Landscaping repaired some extensive lawn damage from the snow removal equipment. The cost for repair was \$503. Contributing factors to the lawn damage was the lack of frost in the ground this past winter, and no markers on the blacktop edges. The parish will install fiberglass markers before next winter to help prevent damage during the next winter season.
- **Rectory Building** Troy Halverson performed a home inspection on the Rectory building on 5/13/24. This inspection will help us learn what we do not currently know about the condition of the building. He then performed some much-needed gutter repair on the building.
- **Church AC Project:** On hold pending financing.

2024-2025 Budget

Jan Reindl, presented the revised 2024-25 budget proposal. Approval will be done at June meeting.

Parish Fees

New Parish fees were presented and discussed. Motion by Steve Lenzner to approve new fees. Seconded by Liz Kenneke. Motion carried. Implementation is pending Holy Trinity approval.

Council Terms & Election Results

Jan Reindl was elected as new Financial Council Trustee during the Parish elections. Jan has accepted the role.

Other Business

Fr. Bill led us in closing prayer.

Motion to adjourn was made by Tom Kopanski & seconded by Ken Riesterer. Motion carried.

Meeting adjourned at 7:10 PM.

Next meeting date and time: Tuesday, June 25, 2024 at 6:00 PM at St. Gregory Parish Center.

Respectfully submitted,
Tom Kopanski
Vice Chairman and Finance Council Secretary